



# WITHDRAWAL REQUEST FORM

<b>Name:</b>			
<b>Campus ID:</b>		<b>YEAR:</b>	1L 2L 3L 4L LLM
<b>Permanent Address:</b>			

<b>Non-SCU e-mail Address</b>		<b>Cell Phone Number:</b>	
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Students who have loans/scholarships must meet with a Law Financial Aid advisor prior to submitting the form to Law Student Services.

Met with a Law Financial Aid Advisor on: \_\_\_\_\_

Received Treatment of Title IV Funds handout

N/A

International students on an F-1/J-1 visa must meet with an International Student Services advisor prior to submitting the form to Law Student Services.

Met with an ISS Advisor on: \_\_\_\_\_

N/A

### REASON FOR REQUESTING WITHDRAWAL

Transferring to another Law School?  **Yes:** Name of Law School \_\_\_\_\_

**No:** Reason for Withdrawal \_\_\_\_\_

\_\_\_\_\_

Please rate the following on a scale of 1 to 6, with 1 being "very satisfied" and 6 being "not satisfied". How satisfied were you with:

Your overall academic experience at the law school?	1	2	3	4	5	6
Your interaction with faculty?	1	2	3	4	5	6
Your interaction with your classmates?	1	2	3	4	5	6

Is there anything the school could have done to encourage you to continue your enrollment?

\_\_\_\_\_

Students who wish to withdraw from the law school must submit the Withdrawal Request form to the senior assistant dean for student services. A student's account balance must be cleared of all charges before grade transcripts, financial aid transcripts, or other documents will be released to the student or other outside agencies. Students who do not register for classes and meet the financial clearance deadline for any regular academic period will be administratively withdrawn from the law school. After withdrawal from the law school, a student will not be readmitted without submission of an application for admission; a student must reapply through the Office of Admissions and complete the formal competitive admissions process. The Student Services Office advises the appropriate campus offices regarding student withdrawals. Withdrawing students should contact the ACCESS Card Office for information regarding the process of canceling their card. Their office phone number is 408-551-1647.

I \_\_\_\_\_ have returned all unearned loan and grant money to the University. I do not have an outstanding balance with the University. I also have read and understand the Withdrawal policy listed in the law school bulletin <http://law.scu.edu/bulletin/academic-policies/> and will comply.

Student Signature:		Date:	
Approval Signature:		Date:	