

SANTA CLARA LAW'S
INSTRUCTIONS FOR VISITING STUDENTS

FINANCIAL AID FOR 2016 SUMMER LAW STUDY ABROAD

Visiting students must apply for financial aid from their own law school. This will require the completion of a financial aid consortium agreement between the two schools. The consortium agreement will allow your school to process and disburse financial aid for your attendance at Santa Clara University.

Please contact the financial aid office at your law school to initiate the consortium agreement process. Your law school will prepare the agreement and send it to Santa Clara University to complete and sign. Your school can fax the consortium agreement to the attention of Elinore Burkhardt in the Santa Clara University Law Financial Aid Office at (408) 554-7897. The Law Financial Aid office will begin completing and sending consortium agreements near the time registered units are posted, which will occur around March 23, 2016. For optimum processing, please have your school fax the consortium agreement **no later than April 1, 2016**.

It is the student's responsibility to ensure that the tuition payment is made by the due date of April 15, 2016. Santa Clara University will allow a one-month extension if there is a completed consortium agreement on file from your school's financial aid office. ***Students are responsible for paying the balance due to Santa Clara University upon receiving the financial aid proceeds from their law school. Checks should be made payable to Santa Clara University.***

Additional consideration may be granted if your school will instead send the financial aid payment for the balance due directly to the Santa Clara University Bursar Office. As confirmation, if this will be the case, please have your school complete Santa Clara University's Verification of Direct Payment form. Checks should be made payable to Santa Clara University.

Due to federal regulations on the timing of disbursements, it is possible that schools may not be able to disburse federal student loans in time for the tuition due date, even with the extension. For this reason, you may want to consider taking out a private (non-federal) student loan, because schools have more flexibility with scheduling disbursement dates for private loans. Your school may also not be able to disburse a federal student loan if you take less than 3 units, which is less than half-time enrollment, in the Santa Clara Law summer abroad program. Please contact your law school's financial aid office for your available options.

Some schools will ask for a billing statement prior to sending financial aid payments to a school. You are responsible for providing your school with the billing statement. You will have online access to your billing statement through your Santa Clara University eCampus account. Santa Clara University will send you an e-mail notification when your eCampus account has been set up and is available to you.

Since students are responsible for ensuring that tuition payments are made by the deadline, please maintain appropriate communication with the financial aid offices of both schools. If you have any questions, please feel free to contact Elinore Burkhardt in the Santa Clara Law Financial Aid Office at (408) 551-1719 or (408) 554-5048.