

PRO BONO RECOGNITION PROGRAM 2011-12

WORK VERIFICATION FORM

Hours Worked between May 1, 2011 and April 30, 2012
Due by Friday, March 23, 2012 at 5pm

Please fill out this form including the **nature of your volunteer work**, your **supervisor's signature** and **your signature certifying the total hours you volunteered**. You can submit this form to the Public Interest Law Career Services Box on the 2nd Floor of Bannan or fax it to (408) 554-5043.

A Pro Bono Recognition Appreciation Luncheon will be held in April 2012 to honor all recipients.

Name: Jane Doe		Date: 8/24/11	
Address: 500 El Camino Real			
City: Santa Clara	State: CA	ZIP: 95050	Phone #: 408-554-6930
Year in School: 5L	Years previously recognized? 2010, 2011	Email: PILCS@scu.edu	

I certify that during the period from May 1, 2011 to April 30, 2012 I worked a total of 50 hours of Pro Bono work (not for credit or compensation).

X 8/24/2011
Law Student's Signature **Date**

Volunteer Activities (50 TOTAL HOURS REQUIRED)

Activities may be combined to reach a total of 50 hours. Please indicate **specific volunteer events, duties or responsibilities, dates and hours**. If volunteer activities were repetitively scheduled, such as teaching a 2-hour class twice a week for 10 weeks, indicate this and write cumulative hours.

Organization: Bay Area Legal Aid		
Organization Address: 2 W Santa Clara St # 8 San Jose, CA 95113-1824		
Phone: 555-5555 Supervisors extension: 555	Email Address: notarealemail@email.com	Total Hours Worked: 20
Date Worked:	Description of Activities:	Recorded Time:
5/11/11 – 8/11/11	Went in twice every week for 2 hrs for 10 weeks doing: - Advice clinics - Client Intakes - Researched into DV restraining orders	20
Supervisor Name:	John Smith	
Supervisor Signature and Date:	<u>X</u> 09/10/11	

Organization: Judicial internship		
Organization Address: 1234 Santa Clara Ave., Santa Clara, CA 95030		
Phone: 666-6666 Supervisors extension: 666	Email Address: Notarealemail2@email.com	Total Hours Worked: 30
Date Worked:	Description of Activities:	Recorded Time:
6/12/11 – 6/12/11	Training	2
6/14/11 – 8/2/11	Went in once every week for 4 hours for 7 weeks doing: - Reviewed briefs - Conducted legal researches on statute of limitations for trademark infringement - Wrote memos	28
Supervisor Name: Judge Maria Johnson		
Supervisor Signature and Date: <u>X</u>		09/10/11

Organization:		
Organization Address:		
Phone: Supervisors extension:	Email Address:	Total Hours Worked:
Date Worked:	Description of Activities:	Recorded Time:
Supervisor Name:		
Supervisor Signature and Date:		

Completed forms are due by March 23, 2012 to:
 Public Interest Law Career Services
 Bannan 2nd Floor in PILCS Box
 Fax: 408-554-5043 (attn: PILCS) or
 Email: pilcs@scu.edu