

INSTRUCTIONS - UCC-11

1. PLEASE TYPE THIS FORM.
2. Place X in appropriate box to indicate whether this form is being used for an information request (search) or a copy request (copy).
3. For prompt service, enclose sufficient money to cover service requested. A blank dollar amount or an "amount" not to exceed is a good idea. Current costs are:

Information Request: \$7.00

*Please note that only one (1) name will be searched per request submitted.

Copy Request: \$1.50 per page.

*More than one filing can be requested under a copy request. However, you are responsible for **all** copies made. So please be very careful when submitting copy requests.

Uniform Commercial Code - **REQUEST FOR INFORMATION OR COPIES** - Form UCC-11
IMPORTANT - Read instructions before filling out form

1. Debtor (Last Name First) and Address:	2. Party requesting information or copies: (Name and Address)	4. For Filing Officer Use:
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INFORMATION REQUEST (SEARCH): **COPY REQUEST (COPIES):**

Filing officer please furnish certificate showing whether there is on file as of _____, 19__ at ____ __M., any presently effective financing statement naming the above named debtor(s) and any statement of assignment thereof, and if there is, giving the date of each such statement and the name(s) and address(es) of each secured party(ies) therein. The statutory fee is enclosed.

Filing officer please furnish exact copies of each page of financing statements and statements of assignment listed below, which are on file with your office. Enclosed is \$ _____ fee for copies requested. **In case any of said statements contain more than one page the undersigned agrees to pay the statutory fee for each additional page payable in advance.**

DATE: _____ Signature of Requesting Party: _____

File Number	Date of Filing	Name(s) and Address(es) of Secured Party(ies) and Assignees, if any

CERTIFICATE: The undersigned filing officer hereby certifies that:

- the above listing is a record of all presently effective financing statements and statements of assignment which name the above debtor(s) and which are on file in my office as of _____, 19__ at ____ __M.
- the attached _____ pages are true and exact copies of all available financing statements or statements of assignment listed in above request.

DATE

SIGNATURE OF FILING OFFICER

STANDARD FORM - FORM UCC-11 - Approved by Secretary of State of New York